

## Health Information and Quality Authority

### Designated Centres for Persons with Disabilities

### Renewal of Registration Planning Compliance Self-Declaration Form



#### Explanatory note

The purpose of this declaration is to assist the registered provider in complying with Article 5(3)(c) of the Health Act 2007 (Registration of Designated Centres for Persons (Children and Adults) with Disabilities) Regulations 2013 (as amended).

An application to renew registration of a designated centre must be accompanied by:

- **Evidence** that the designated centre complies with the Planning and Development Acts 2000–2013 and any building bye-laws that may be in force.

The registered provider may complete this planning compliance self-declaration form whenever there has been **no change** to the structure, footprint, specifications or dimensions, or the addition of a new unit, or any works requiring planning permission or building approval, of the designated centre for people with disabilities since your previous application to register. If you choose to do so, this completed form will be accepted by the Chief Inspector as such evidence of planning compliance.

#### Section 1. Designated centre details

Centre name*	
Centre ID (OSV)	
Registered provider's name	

\*By signing this form you are making the declaration in respect of the designated centre, including each building that may comprise the designated centre.

## Section 2. Self-declaration

I declare that the designated centre, named in section 1 of this form, complies with the Planning and Development Acts 2000–2013 and any building bye-laws that may be in force.

I hereby declare that I understand, accept and confirm that it is an offence under Section 79(1)(b) of the Health Act 2007 (as amended), in, or in respect of, an application for registration or renewal of registration to knowingly make a statement which is false or misleading in a material respect.

I make this declaration conscientiously believing the same to be true for the satisfaction of the Chief Inspector of Social Services and pursuant to article 5(3)(c) of the Health Act 2007 (Registration of Designated Centres for Persons (Children and Adults) with Disabilities) Regulations 2013 (as amended).

Name (print)	
Position	<div>Director <input type="checkbox"/></div> <div>Partner <input type="checkbox"/></div> <div>Individual or sole trader <input type="checkbox"/></div> <div>Member of the committee of management or other controlling authority of the unincorporated body <input type="checkbox"/></div> <div>Person responsible on behalf of the statutory body <input type="checkbox"/></div> <div>Authorised signatory for and on behalf of the registered provider/ intended registered provider<sup>†</sup> <input type="checkbox"/></div>
Signed	

<sup>†</sup> A letter of authorisation notifying the Chief Inspector of the appointment of an authorised signatory must be sent by post in advance of the authorised signatory exercising signing authority. This letter must contain certain information which is set out in our *Registration handbook*, which is available to download from our website [www.hiqa.ie](http://www.hiqa.ie). This is only applicable if the registered provider is either a company, partnership or an unincorporated body.

## Section 2. Self-declaration

Date	
Contact number (during office hours)	

The form should be posted to:

Registration Office  
Regulatory Support Services  
Health Information and Quality Authority  
Unit 1301, City Gate  
Mahon, Cork  
T12 Y2XT

Telephone no: (021) 240 9340

Email: [registration@higa.ie](mailto:registration@higa.ie)